



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	3001610002
VENDOR KEY :	ASPEN GR000
PAGE NUMBER:	2
P.O. DATE :	04/14/2017
SHIP DATE :	04/13/2017
FISCAL YEAR:	2016-2017
ENTERED BY :	WOOD NAT002

PRINTED 04/14/2017

COMPANY:

ASPEN GROUP INTERNAT'L LLC
PO BOX 850
LAFAYETTE, CO 80026-0850

Phone: (303) 250-9000
Fax: (208) 247-6084

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: SUPT/ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
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VENDOR: DIRECT ALL INVOICES TO
OUR ACCOUNTING DEPARTMENT,
ACCOUNTING@EVERGREENPS.ORG AND
CC TO ELIZABETH SCHALK -
ELIZABETH.SCHALK@EVERGREENPS.ORG

ATTACHMENT

AUTHORIZED PURCHASER: JOHN
STEACH

PURCHASING: PLEASE EMAIL PO TO
RANDY QUINN,
RANDY@ASPENGROUP.ORG; LINDA
DAWSON, LINDA@ASPENGROUP.ORG;
WITH COPIES TO BILL THACKERAY,
JOHN STEACH, ELIZABETH SCHALK.

BLANKET PURCHASE ORDER ENTERED
BY NATALIE WOOD. IF ANY
QUESTIONS, PLEASE CALL:
ELIZABETH SCHALK,
SUPERINTENDENT'S OFFICE,
360-604-4005.

* = Tax not Computed on Item	
PO Subtotal	55,000.00
Other Charges	0.00
Tax	0.00
TOTAL	55,000.00

USE P.O. NUMBER ON ALL CORRESPONDENCE

P.O.: 3001610002 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : ASPEN GR000
ACCOUNT	AMOUNT
10 E 530 9700 11 7000 000 0000 0000	55,000.00

(CONTINUED ON NEXT PAGE)

AGREEMENT

This agreement is entered into on this 28th day of March 2017 between AGI Aspen Group International, LLC (Aspen) of Lafayette, CO, and Evergreen, School District No. 114, the Client.

1.1 **Aspen Obligations.** Aspen agrees to provide the following services:

1.2 **Direct and facilitate a complete Coherent Governance project**, specifically adapted to client focus, including a two-day "blitz" session resulting in policies in the Governance Culture, Board-Superintendent Relations, and Operational Expectations areas (**Phase 1**); a one session to facilitate the development of Results policies (**Phase 2**); and a two-day session to instruct the board and key executive staff members on initial implementation processes and strategies, including the development of an annual board work plan and policy monitoring schedule (**Phase 3**); and optional continuing support and coaching for 12 months following the final session of Phase 3 (**Phase 4**).

1.3 Date(s) of service: TBD.

1.4 Location: Vancouver, WA vicinity

1.5 Materials: **Aspen** agrees to provide all materials to be used during these sessions, or at its option, send to **Client** original sets for copying.

2.1 **Client Obligations.** Client agrees to assume responsibility for the following:

2.2 Designate one contact person for effective communication between **Client** and **Aspen**.

Authorized contact name: John Steach Title: Superintendent

Address: 13501 NE 28th Street, Vancouver, WA
98682

Mailing Address: P.O. Box 8910, Vancouver, WA
98668-8910

Phones: 360-604-4005 (c) 509-942-8491

E-mail: John.Steach@evergreenps.org Fax:360-604-4105

2.3 Provide all necessary logistical, food, and communication requirements. Meals provided during sessions.

2.4 Provide the following audio visual equipment for each phase:
Two flip charts, chisel point markers and masking tape, name tents, note pads and pens for participants.

2.5 Assure the complete and full participation of all members of the Board and superintendent during the policy development phases of the project.

3.1 **Financial Conditions.**

3.2 In return for the services provided by **Aspen** as herein specified as Phases 1 through 3, **Client** agrees to pay to **Aspen** the sum of \$ 50,000, with payment to be tendered by **Client** according to the following schedule: \$16,666 immediately upon completion of Phase 1; \$16,667 immediately upon completion of Phase 2; and \$16,667 immediately upon completion of Phase 3. Payment for services rendered during Phase 4, should **Client** elect to participate in Phase 4, shall be paid in equal monthly installments for 12 months in an amount to be determined following Phase 3 and based upon the level of support selected by **Client**.

3.3 **Client** agrees to reimburse **Aspen** for all customary and reasonable expenses incurred by **Aspen** in performance of its duties under terms of this agreement, after providing itemized receipts with explanation to the Client. Expenses shall



include airfare (non-first class); ground transportation; hotel; food (meals not provided by District and excluding alcohol); parking; tips; tolls; and other reasonable expenses necessary to the performance of agreed duties.

- 3.4 Service Fees and expense charges billed to **Client** via invoice/statement during Phases 1, 2 and 3 are due within thirty (30) days following the date shown on the invoice/statement. Aspen will provide itemized invoices billing the District, referencing District Purchase Order #, and send to Accounting@Evergreenps.org. Any charges remaining unpaid 30 days following the due dates will be subject to interest and penalty charges, with a minimum late fee of \$200.

4.1 **Cancellation.**

- 4.2 In the event of cancellation of this agreement by **Aspen** due to illness or unforeseen emergency, **Client** shall have no liability for fees, expenses or losses incurred by **Aspen**.
- 4.3 In the event **Client** is unable to conduct the program or project due to acts of God, **Client** shall have no obligation for payment for services or expenses except such expenses that may have been incurred by **Aspen** prior to cancellation.
- 4.4 In the event **Client** voluntarily cancels the program or project so that participation by **Aspen** is not required, **Client** agrees to pay **Aspen** twenty-five percent (25%) of the full contract amount specified in 3.1, plus expenses incurred by **Aspen** prior to cancellation.

5.1 **Other provisions.**

- 5.2 It is understood that **Aspen** executes this agreement as an independent contractor and assumes all responsibility for state and Federal withholding tax, Social Security, public liability and workman's compensation insurance. As an independent contractor, **Aspen** shall have exclusive control over the means, methods and details of fulfilling the obligations herein provided.
- 5.3 This instrument sets forth the entire agreement between **Aspen** and the **Client**. This contract shall become effective only when accepted and executed by both **Aspen** and **Client**. This agreement may not be changed, modified or waived in whole or in part except by execution of an instrument in writing signed by the parties.
- 5.4 The representative of the **Client** in signing this agreement warrants that she or he signs as a duly authorized representative of the **Client**.
- 5.5 Based upon prior verbal good faith-good will understandings between the parties, **Aspen** will assume the final execution of this agreement and will honor those understandings for a period of fifteen (15) days following the date shown in the preamble section of this agreement. In order to permanently secure **Aspen's** commitment to these terms, including any dates that may have been placed "on hold," **Client** must return to **Aspen** one copy of this signed agreement within fifteen (15) days. After that date, **Aspen** will release to other clients any dates that were being held for **Client**.
- 5.6 **Prohibition Against Assignment:** Neither this Agreement nor any interest therein may be assigned by either party without first obtaining the written consent of the other party.
- 5.7 **Indemnification:** Aspen, its affiliates, officers, directors, employees, volunteers, successors and assigns agree to hold harmless and indemnify the Client for any and all liabilities associated with the contracted activity, except claims arising through the sole negligence or willful misconduct of the Client. The undersigned agrees to indemnify and hold harmless the Client, their agents and employees, from and against all claims including claims of personal injury or death, damages and expenses, including reasonable attorney fees arising out of this activity.

5.8 Applicable Law: This Agreement shall be governed by the laws of the State of Washington and the jurisdiction of the County of courts in Clark County, Washington

5.9 Whole Agreement: This Agreement is the complete and exclusive statement of the Agreement between the parties relevant to the purpose described above and supersedes all prior agreements or proposals, oral or written, and all other communications between the parties related to the subject matter of this Agreement. No modification of this Agreement will be binding on either party, except as written addendum signed by an authorized agent of both parties.

By: Randy Quinn Title: Senior Partner Date: 03 / 28 / 2017
AGI: Aspen Group International, LLC

By: [Signature] Title: Deputy Sup. Date: 4-13-17
Authorized Client Representative

Aspen Group International, LLC

P.O. Box 850
 Lafayette, CO 80026
 Phones: 303-250-9000 303-478-0125
 Fax: 208-247-6084
 E-Mail: aspen@aspengroup.org
 Web: www.aspengroup.org

Invoice

Bill To:

Evergreen WA School District
 Finance Center
 13501 NE 28th Street
 Vancouver, WA 98668

Description of service provided:

CG Project Phase 1

Att: John Steach

Date	Terms	Invoice Number
6/5/17	15 days. Additional charges after 30 days.	17/42

Date of Service	Description of expense	Unit Price	Total
6/1-2/17	Coherent Governance Phase 1		
	Airfare: Minneapolis-Portland: \$436.60; Denver-Portland: \$350.40		\$ 787.00
	Hotel: 6 room nights (incl. parking)		1,190.01
	Ground transportation: Minneapolis airport: 68 miles @ \$.55 + \$3 parking		40.40
	Ground transportation: Denver airport: 75 @ \$.55= \$41.25 + \$42.16		83.41
	Meals: \$53; \$19; \$31; \$70; \$53; \$83		309.00
	Rental car, fuel: \$231.44 + \$6.01		237.45
	Tips: hotel parking, bell staff		8.00
	Honorarium, per agreement		16,666.00
	Balance Due		\$19,321.27

RECEIVED

JUN 12 2017

ACCOUNTING/PURCHASING DEPT
 EVERGREEN SCHOOL DIST NO. 114

AGI: Aspen Group International, LLC appreciates the opportunity to serve your organization.

Aspen Group International, LLC

P O Box 850
 Lafayette CO 80026
 Phones: 303-250-9000 303-478-0125
 Fax: 208-247-6084
 E-Mail: aspen@aspengroup.org
 Web: www.aspengroup.org

RECEIVED

JUL 10 2017

ACCOUNTING/PURCHASING DEPT
 EVERGREEN SCHOOL DIST NO. 114

Invoice

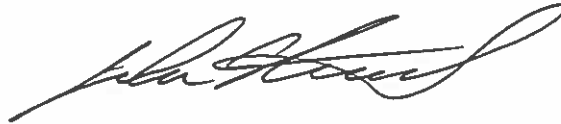
Bill To:

Evergreen WA School District
 Finance Center
 13501 NE 28th Street
 Vancouver, WA 98668

Description of service provided:

CG Project Phase 2

Att: John Steach



Date	Terms	Invoice Number
6/30/17	15 days. Additional charges after 30 days.	17/48

Date of Service	Description of expense	Unit Price	Total
6/29/17	Coherent Governance Phase 2		
	Airfare: Minneapolis-Portland: \$556.60; Denver-Portland: \$424.40		\$ 981.00
	Hotel: 4 room nights: \$377.16 x 2		754.32
	Ground transportation: Minneapolis airport: 68 miles @ \$.55		37.40
	Ground transportation: Denver airport: \$45 + \$42.74		87.74
	Meals: \$85; \$39; \$55		179.00
	Rental car, fuel: \$303.67 (less \$103.67 credit, personal use) = \$200		200.00
	Honorarium, per agreement		16,666.00

mileage
mileage

Balance Due: \$18,905.46

AGI: Aspen Group International, LLC appreciates the opportunity to serve your organization.

Aspen Group International, LLC

P.O. Box 850
Lafayette, CO 80026
Phones: 303-250-9000 303-478-0125
Fax: 208-247-6084
E-Mail: aspen@aspengroup.org
Web: www.aspengroup.org

Invoice

Bill To:

Evergreen WA School District
Finance Center
13501 NE 28th Street
Vancouver, WA 98668

Description of service provided:

CG Project Phase 3



Att: John Steach

Date	Terms	Invoice Number
7/24/17	15 days. Additional charges after 30 days.	17/56

Date of Service	Description of expense	Unit Price	Total
7/21-22/17	Coherent Governance Phase 3		
	Airfare: Minneapolis-Portland: \$694.60; Denver-Portland: \$360.40		\$ 1,055.00
	Hotel: 4 room nights: \$377.16 x 2		754.32
	Ground transportation: Minneapolis airport: 68 miles @ \$0.55		37.40
	Ground transportation: Denver airport: \$45 + \$45.30		90.30
	Meals: \$114; \$35; \$54.60; \$19; \$7.84		230.44
	Rental car, fuel: \$239.16		239.16
	Honorarium, per agreement		16,668.00

RECEIVED
JUL 31 2017
ACCT - PURCH DEPT
EVERGREEN SCH DIST #114

Balance Due: \$ 19,074.62

AGI: Aspen Group International, LLC appreciates the opportunity to serve your organization.



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	1001610006
VENDOR KEY :	SAY CIAO000
PAGE NUMBER:	1
P.O. DATE :	06/13/2017
SHIP DATE :	06/12/2017
FISCAL YEAR:	2016-2017
ENTERED BY :	SCHALELI000

PRINTED 06/13/2017

COMPANY:

SAY CIAO LLC
2501 SE COLUMBIA WAY STE 270
VANCOUVER, WA 98661-8074

Phone: (360) 210-5522

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
20	EA	CATERING FOR THE COHERENT GOVERNANCE BOARD WORKSHOP ON THURSDAY, JUNE 29, 2017. 5:00 P.M. IN THE CLARK ROOM AT THE ADMINISTRATIVE SERVICE CENTER. DINNER FOR 20. BOARD MEMBERS AND THE SUPERINTENDENT'S CABINET MEMBERS.	15.00000	300.00
1	TOTAL	DELIVERY FEE	30.00000	30.00

PURCHASE ORDER ENTERED BY ELIZABETH SCHALK. IF ANY QUESTIONS, PLEASE CONTACT ELIZABETH SCHALK, SUPERINTENDENT'S OFFICE AT 360-604-4005.

PO Subtotal	330.00
Other Charges	0.00
Tax	27.72
TOTAL	357.72

USE P.O. NUMBER ON ALL CORRESPONDENCE

P.O.: 1001610006 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : SAY CIAO000
ACCOUNT	AMOUNT
10 E 530 9700 11 5000 000 0000 0000	357.72

T A X E X E M P T I O N S

Please charge sales tax on all purchases as Washington State Public Schools are obligated to pay.

PURCHASE APPROVED BY:

Mike Merlini

Chief Operating Officer

SAY CIAO, LLC

2501 SE Columbia Way Ste. 270
Vancouver WA 98661

INVOICE

Date	Invoice #
6/29/2017	3754

Bill To
Evergreen Public Schools

P.O. No.	Terms	Project
1001610006	On delivery	

Quantity	Description	Rate	Amount
20	Italian Dinner Catering	15.00	300.00T
	10% catering charge	10.00%	30.00T
	Vancouver Sales & Use Tax	8.40%	27.72
Thank You!		Total	\$357.72



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	1001610007
VENDOR KEY :	COSTCO W003
PAGE NUMBER:	1
P.O. DATE :	06/16/2017
SHIP DATE :	06/14/2017
FISCAL YEAR:	2016-2017
ENTERED BY :	SCHALELI000

PRINTED 06/16/2017

COMPANY:

COSTCO WHOLESALE
19610 SE 1ST ST
CAMAS, WA 98607

Phone: (360) 258-6221
Fax: (360) 258-6225

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
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*	1 TOTAL	TO PURCHASE FOOD/SNACK ITEMS. PURCHASE ORDER NOT TO EXCEED \$100.00 TO INCLUDE ANY TAX	100.00000	100.00
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FOR THE COHERENT GOVERNANCE
BOARD WORKSHOP FOR 22 BOARD AND
CABINET MEMBERS, ON THURSDAY,
JUNE 29, 2017 AT ASC IN THE
EVERGREEN/CLARK ROOM FROM 12PM
TO 8PM.

HAND CARRY

PURCHASE ORDER ENTERED BY
ELIZABETH SCHALK. IF ANY
QUESTIONS, PLEASE CONTACT
ELIZABETH SCHALK,
SUPERINTENDENT'S OFFICE AT
360-604-4005.

* = Tax not Computed on Item	
PO Subtotal	100.00
Other Charges	0.00
Tax	0.00
TOTAL	100.00

USE P.O. NUMBER ON ALL CORRESPONDENCE

ACCOUNT	AMOUNT
P.O.: 1001610007 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : COSTCO W003
10 E 530 9700 11 5000 000 0000 0000	100.00

(CONTINUED ON NEXT PAGE)



East Vancouver #1086
19610 SE 1st st
Camas, WA 98607

2Y Member 300125424030	
E 440493 CASHEW CLSTR	10.89
E 107979 ALLCHOGBAG	16.49
E 458287 CRETORS MIX	5.89
E 1127567 M&M NUT62OZ	9.99
E 278019 CHSE TRAY	10.79
ADMIN FEE	0.81
SUBTOTAL	54.86
TAX	0.00
**** TOTAL	54.86
Purchase Order	54.86
CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD - 5
~~06/28/2017~~ 19:24 1086 13 332 37

OP#: 37 Name: Billy H

Thank You!

Please Come Again

Whse:1086 Trm:13 Trn:332 OP:37



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	1001610008
VENDOR KEY :	SAY CIAO000
PAGE NUMBER:	1
P.O. DATE :	07/13/2017
SHIP DATE :	07/11/2017
FISCAL YEAR:	2016-2017
ENTERED BY :	SCHALELI000

PRINTED 07/13/2017

COMPANY:

SAY CIAO LLC
2501 SE COLUMBIA WAY STE 270
VANCOUVER, WA 98661-8074

Phone: (360) 210-5522

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
40	EA	BOX LUNCHES FOR THE JULY 21 AND JULY 22, 2017 COHERENT GOVERNANCE BOARD WORKSHOP WITH BOARD OF DIRECTORS AND SUPERINTENDENT CABINET MEMBERS.	10.50000	420.00
1	TOTAL	DELIVERY CHARGE OF 10% OF TOTAL ORDER	42.00000	42.00

PURCHASE ORDER ENTERED BY ELIZABETH SCHALK. IF ANY QUESTIONS, PLEASE CONTACT ELIZABETH SCHALK, SUPERINTENDENT'S OFFICE AT 360-604-4005.

PO Subtotal	462.00
Other Charges	0.00
Tax	38.81
TOTAL	500.81

USE P.O. NUMBER ON ALL CORRESPONDENCE

P.O.: 1001610008 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : SAY CIAO000
ACCOUNT	AMOUNT
10 E 530 9700 11 5000 000 0000 0000	500.81

T A X E X E M P T I O N S

Please charge sales tax on all purchases as Washington State Public Schools are obligated to pay.

PURCHASE APPROVED BY:

Mike Merlini

Chief Operating Officer

SAY CIAO, LLC

2501 SE Columbia Way Ste. 270
Vancouver WA 98661

INVOICE

Date	Invoice #
7/22/2017	3774

Bill To
Evergreen Public Schools

P.O. No.	Terms	Project
1001610008	On delivery	

Quantity	Description	Rate	Amount
20	Box lunches 7.21	10.50	210.00T
20	Box lunches 7.22	10.50	210.00T
	10% catering charge	42.00	42.00T
	Vancouver Sales & Use Tax	8.40%	38.81
Thank You!		Total	\$500.81



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	1001610009
VENDOR KEY :	COSTCO W003
PAGE NUMBER:	1
P.O. DATE :	07/13/2017
SHIP DATE :	07/11/2017
FISCAL YEAR:	2016-2017
ENTERED BY :	SCHALELI000

PRINTED 07/13/2017

COMPANY:

COSTCO WHOLESALE
19610 SE 1ST ST
CAMAS, WA 98607

Phone: (360) 258-6221
Fax: (360) 258-6225

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
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*	1 TOTAL	TO PURCHASE FOOD/SNACK ITEMS. PURCHASE ORDER NOT TO EXCEED \$75.00 TO INCLUDE ANY TAX	75.00000	75.00
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FOR COHERENT GOVERNANCE BOARD
WORKSHOP FOR 22 BOARD AND
CABINET MEMBERS, ON FRIDAY,
JULY 21, AND SATURDAY, JULY 22,
2017 AT THE ASC IN THE
EVERGREEN/CLARK ROOM FROM 8 AM
TO 5 PM

**** HAND CARRY ****

PURCHASE ORDER ENTERED BY
ELIZABETH SCHALK. IF ANY
QUESTIONS, PLEASE CONTACT
ELIZABETH SCHALK,
SUPERINTENDENT'S OFFICE AT
360-604-4005.

* = Tax not Computed on Item

PO Subtotal	75.00
Other Charges	0.00
Tax	0.00
TOTAL	75.00

USE P.O. NUMBER ON ALL CORRESPONDENCE

P.O.: 1001610009 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : COSTCO W003
ACCOUNT	AMOUNT
10 E 530 9700 11 5000 000 0000 0000	75.00

(CONTINUED ON NEXT PAGE)



M East Vancouver #1086
19610 SE 1st st
Camas, WA 98607

YO Member 300125424030

*****Bottom of Basket*****

*****BOB Count 0 *****

E	963966 PIRATE 18 OZ	5.89
E	24311 VAR. MUFFIN	7.99
E	24311 VAR. MUFFIN	7.99
E	958612 RED VINES	8.99
E	458287 CRETORS MIX	5.89
E	83337 RED SEEDLESS	6.99
E	440493 CASHEW CLSTR	10.89
E	973642 MINI BABYBEL	10.99
	SUBTOTAL	65.62
	TAX	0.00
****	TOTAL	65.62
	Purchase Order	65.62
	CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD - 8

~~07/20/2017~~ 10:57 1086 3 83 11

OP#: 11 Name: Dave B.

Thank You!

Please Come Again

Whse:1086 Trn:3 Trn:83 OP:11



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 - Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	1001710000
VENDOR KEY :	ASPEN GR000
PAGE NUMBER:	1
P.O. DATE :	07/14/2017
SHIP DATE :	07/10/2017
FISCAL YEAR:	2017-2018
ENTERED BY :	SCHALELI000

PRINTED 07/14/2017

COMPANY:

ASPEN GROUP INTERNAT'L LLC
PO BOX 850
LAFAYETTE, CO 80026-0850

Phone: (303) 250-9000
Fax: (208) 247-6084

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
--------	-----------------	-------------	-----------	------------

*	2 EACH	REGISTRATION FOR PRESIDENT, BOARD OF DIRECTORS - VICTORIA BRADFORD AND VICE PRESIDENT, BOARD OF DIRECTORS - TODD YUZURIHA TO ATTEND "WISDOM SHARING 2017" NOVEMBER 3-4, 2017 IN VAIL COLORADO. CONFERENCE HOST: ASPEN GROUP - COHERENT GOVERNANCE	700.00000	1400.00
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Elizabeth Schalk

***** ATTACHMENTS *****

PURCHASE ORDER ENTERED BY ELIZABETH SCHALK. IF ANY QUESTIONS, PLEASE CONTACT ELIZABETH SCHALK, SUPERINTENDENT'S OFFICE AT 360-604-4005.

* = Tax not Computed on Item

PO Subtotal	1,400.00
Other Charges	0.00
Tax	0.00
TOTAL	1,400.00

USE P.O. NUMBER ON ALL CORRESPONDENCE

P.O.: 1001710000 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : ASPEN GR000
ACCOUNT	AMOUNT
10 E 530 9700 11 7260 000 0000 0000	1,400.00

TAX EXEMPTIONS

Please charge sales tax on all purchases as Washington State Public Schools are obligated to pay.

PURCHASE APPROVED BY:

Mike Merlini

Chief Operating Officer



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910
Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER: 1021710000
VENDOR KEY : ASPEN GR000
PAGE NUMBER: 1
P.O. DATE : 07/13/2017
SHIP DATE : 07/10/2017
FISCAL YEAR: 2017-2018
ENTERED BY : SCHALELI000

PRINTED 07/13/2017

COMPANY:

ASPEN GROUP INTERNAT'L LLC
PO BOX 850
LAFAYETTE, CO 80026-0850

Phone: (303) 250-9000
Fax: (208) 247-6084

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
--------	-----------------	-------------	-----------	------------

*	1 TOTAL	REGISTRATION FOR SUPERINTENDENT JOHN STEACH TO ATTEND "WISDOM SHARING 2017" NOVEMBER 3-4, 2017 IN VAIL COLORADO. CONFERENCE HOST: ASPEN GROUP - COHERENT GOVERNANCE	700.00000	700.00
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***** ATTACHMENT *****

PURCHASE ORDER ENTERED BY ELIZABETH SCHALK. IF ANY QUESTIONS, PLEASE CONTACT ELIZABETH SCHALK, SUPERINTENDENT'S OFFICE AT 360-604-4005.

* = Tax not Computed on Item	
PO Subtotal	700.00
Other Charges	0.00
Tax	0.00
TOTAL	700.00

USE P.O. NUMBER ON ALL CORRESPONDENCE

ACCOUNT	AMOUNT
P.O.: 1021710000 ACCOUNT SUMMARY (FOR INTERNAL USE) VENDOR KEY : ASPEN GR000	
10 E 530 9700 12 7260 002 0000 0000	700.00

TAX EXEMPTIONS

Please charge sales tax on all purchases as Washington State Public Schools are obligated to pay.

PURCHASE APPROVED BY:

Chief Operating Officer

Elizabeth Schalk

From: United Airlines, Inc. <unitedairlines@united.com>
Sent: Tuesday, July 25, 2017 2:46 PM
To: Elizabeth Schalk
Subject: eTicket Itinerary and Receipt for Confirmation LH0SCT

Receipt for confirmation LH0SCT



[United logo link to home page](#)

Confirmation: LH0SCT

Check-In >

Issue Date: July 25, 2017

TRAVELER INFORMATION

Traveler	eTicket Number	Frequent FlyerNumber	Seats
STEACH/JOHNCHARLES	0162358158318		30F/28F
BEAUFORD/ALEKSI Schalk,	0162358158319		30E/28E
YUZURIHA/TODDHIDEO Elizabeth	0162358158320		30D/28D

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Thu, 02NOV17	UA1763	L	PORTLAND, OR (PDX) 1:19 PM	DENVER, CO (DEN) 4:44 PM	A-319	Purchase
Sun, 05NOV17	UA276	L	DENVER, CO (DEN) 11:35 AM	PORTLAND, OR (PDX) 1:29 PM	737-800	Purchase

FARE INFORMATION

Fare Breakdown

Form of Payment:
MASTERCARD
Last Four Digits 9198



Airfare: 388.84

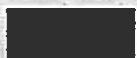
USD



Tax:

U.S. Transportation

29.16



Tax:

U.S. Flight Segment

8.20

USD



eTicket Total:
1,339.20

USD

The airfare you paid on this itinerary totals: 1,166.52 USD

The taxes, fees, and surcharges paid total: 172.68 USD

Fare Rules:

Additional charges may apply for changes in addition to any fare rules listed.

REFUNDABLE

Baggage allowance and charges for this itinerary.

Baggage fees are per traveler

Origin and destination for checked baggage	1 st bag	2 nd bag	Maximum weight and dimensions per piece of baggage Max wt / dim per piece
11/2/2017 Portland, OR (PDX) to Denver, CO (DEN)	25.00 USD	35.00 USD	50.0lbs (23.0kg) - 62.0in (157.0cm)
11/5/2017 Denver, CO (DEN) to Portland, OR (PDX)	25.00 USD	35.00 USD	50.0lbs (23.0kg) - 62.0in (157.0cm)

Important Information about MileagePlus Earning



Security Fee:

September 11th

11.20



Facility Charge:

U.S. Passenger

9.00



Per Person Total:

446.40

Wisdom Sharing Conference
 November 2, through November 5, 2017
 Colorado

Meals: Elizabeth Schalk, Todd Yuzuriha, and John Steach – Bfast 11/3/2017

9700.11.8020.000.0000.0000 \$34.35

9700.12.8020.002.0000.0000 \$17.18

 DATE 11/03/17 TIME 8:35:55AM
 MID 55806

Ludwigs

MASTCH XXXXXXXXXXXXX9198S
 AUTH 056593 TBL 3 CHECK 1114989
 PRE-AUTH LUDWIGS M SIEGEL

AMOUNT 42.00
 SALES TAX 3.53

SUBTOTAL \$ 45.53
 TIP \$ 6.00
 TOTAL \$ 51.53
 =====

CUSTOMER COPY

*Todd
 Elizabeth
 John*

DATE 11/03/17

TIME 8:35AM

TABLE # 3

-- LUDWIGS : M SIEGEL --

ITEMS ORDERED	AMOUNT
1 BAGEL, cream cheese	5.00
1 SONNENALP CLASSIC, no bread	16.00
1 CONTINENTAL BFST	16.00
1 GRPFRT JUICE	5.00

SUBTOTAL 42.00
 SALES TAX 3.53

TOTAL DUE 45.53

OF GUESTS 3

Suggested Gratuity

18% \$7.56
 20% \$8.40
 22% \$9.24

TIPITY _____

TOTAL _____

ROOM# _____

NAME PRINT _____

Wisdom Sharing Conference
 November 2, through November 5, 2017
 Colorado

Meals: Elizabeth Schalk, Todd Yuzuriha, and John Steach – Lunch 11/2/2017

9700.11.8020.000.0000.0000 \$26.75

9700.12.8020.002.0000.0000 \$13.37

SSP Ameri
 LAURELWOOD BREWERY E2
 PDX Intl. Airport
 Portland OR 97218
 503-281-6751

*** TRANSACTION RECORD ***

Trans. #: 15024
 RUC: PDX E2 LAURELWD
 Term #: 11
 Elev #: 047
 Group #: 1
 Employee #
 Emplo #
 Merch. # 0132185
 T #
 R # 00000000

XXXXXXXXXXXXXXXXXXXX
 9198
 MasterCard
 Entry 01/01/17 CHIP/049

AMOUNT \$34.89
 \$5.23
 =====
 TOTAL \$40.12

2017/11/02 0810
 00-001 004
 LENSU 0008
 APPROVED

I agree to pay the
 above total and
 according to the card
 issuer agreement

Cardholder Signature

Merchant Copy
 THANK YOU
 Come Again

SSP America
 Laurelwood E
 Portland Airport
 503-281-6753

117 Melissa

Tbl 11/1 Chk 8427 Gst 1
 Nov02'17 11:26AM

Eat In
 1 All Amer Burger 10.95
 1 Spring Fling FD Black Bean 11.99
 1 Pig Dip Fries 11.95

11:26AM Total 34.89

Win a \$500 Amazon Gift Card
 Go to the website to tell us
 about your visit and enter
 our prize draw
 See website for T&C
 www.eatonthemove.com/US

LOCATION: 2652296

Immediate Needs 1-877-325-8777

Elizabeth Schalk
 Todd Yuzuriha
 John Steach

Wisdom Sharing Conference
 November 2, through November 5, 2017
 . . . Colorado

Meals: Elizabeth Schalk, Todd Yuzuriha, and John Steach – Dinner 11/3/2017

9700.11.8020.000.0000.0000 \$60.12
 9700.12.8020.002.0000.0000 \$30.06

VINTAGE

12 Vail Rd.
 Vail, CO 81657
 970-479-0175

Server: PM BAR 11/03/2017
 27/2 7:49 PM
 Guests: 1 10100

Mussel Frites 28.00
 No Frites
 Sautéed Mushrooms 3.00
 Poisson en Papillote 38.00
 Golden Beet Salad 15.50

Subtotal 84.50
 Seasonal Promo -27.60
 Name: FALL
 Disc Sub Total 56.90
 Tax 6.07

Total 62.97
 Gratuity 18.00% 15.21
 Total 78.18

Balance Due 78.18

Thank You!!!

Todd
 Elizabeth
 John

12 Vail Rd.
 Vail, CO 81657
 970-479-0175

Server: PM BAR DOB: 11/03/2017
 07:58 PM 11/03/2017
 27/2 1/10100

SALE

M/C 1048610
 Card #XXXXXXXXXXXX9198
 Magnetic card present: STEACH JOHN
 Card Entry Method: S

Approval: 000268

Amount: \$62.97
 + Included Gratuity: \$15.21
 = Total: \$78.18
 + Additional Tip: 12.00
 = Grand Total: 90.18

I agree to pay the above
 total amount according to the
 card issuer agreement.

X _____

Thank You!!!

Merchant Copy

Did not see built-in Gratuity

Wisdom Sharing Conference
 November 2, through November 5, 2017
 Group – Vail Colorado

Meals: Todd Yuzuriha and John Steach – Breakfast 11/4/2017

9700.11.8020.000.0000.0000 \$12.89
 9700.12.8020.002.0000.0000 \$12.88

Todd John

 DATE 11/04/17 TIME 8:39:41AM
 MID 55806

Ludwigs

MASTCH XXXXXXXXXXXX9198S
 AUTH 030800 TBL 40 CHECK 1115177
 PRE-AUTH LUDWTGS YOANNA

AMOUNT 21.00
 SALES TAX 1.77

SUBTOTAL \$ 22.77

TIP \$

TOTAL \$
 =====

CUSTOMER COPY

 CHECK # 1115177 DATE 11/04/17
 TABLE # 40 TIME 8:37AM
 =====

-- LUDWIGS : YOANNA --

ITEMS ORDERED	AMOUNT
1 BAGEL, none	5.00
1 CONTINENTAL BFST	16.00

SUBTOTAL	21.00
SALES TAX	1.77

TOTAL DUE 22.77

OF GUESTS 2

Suggested Gratuity

18%	\$3.78
20%	\$4.20
22%	\$4.62

GRATUITY 3.00

TOTAL 25.77

ROOM# _____

NAME PRINT _____

SIGNATURE _____

Wisdom Sharing Conference
 November 2, through November 5, 2017
 Colorado

Meals: Elizabeth Schalk, Todd Yuzuriha, and John Steach – Lunch 11/4/2017

9700.11.8020.000.0000.0000 * 48.64

9700.12.8020.002.0000.0000 * 24.32

*Elizabeth
 Schalk
 Todd*

 DATE 11/04/17 TIME 1:26:33PM
 MID 55780

Bully Ranch

MASTCH XXXXXXXXXXXXX9198S
 AUTH 029636 TBL 333 CHECK 1115225
 PRE-AUTH BULLY DINING ROB G

AMOUNT 59.00
 SALES TAX 4.96

SUBTOTAL \$ 63.96

TIP \$ 9.00

TOTAL \$ 72.96

CUSTOMER COPY

DATE 11/04/17

TIME 1:20PM

***** DUPLICATE CHECK *****

-- BULLY DINING : ROB G --

SEAT#	ITEMS ORDERED	AMOUNT
1	D COKE	3.00
	FISH TACOS, SUB SLAW	18.00
	CAPRESE BLT, SUB TOMATO	19.00
	DEFINITIVE, Angus, NO	
	crisp onion, SUB SLAW	19.00
	SUBTOTAL	59.00
		59.00
	TOTAL	59.00

SUBTOTAL 59.00
 SALES TAX 4.96

TOT 63.96

GRATUIT

TAL

Y#

PRINT

SIGNATURE

Wisdom Sharing Conference
November 2, through November 5, 2017
Colorado

Meals: Todd Yuzuriha and John Steach – Lunch 11/3/17

9700.11.8020.000.0000.0000 * 18.76

9700.12.8020.002.0000.0000 * 18.76



223 Gore Creek Drive
Vail, CO 81657

Server: Tony 11/03/2017
95/2 1:29 PM
Guests: 5 30023
Reprint #: 1

White Bison Burger (2 @15.00) 30.00

Subtotal 30.00
2.52

32.52

Due 52

Thank You!!!

Todd &
John

223 Gore Creek Drive
Vail, CO 81657

Server: Tony DOB: 11/03/2017
01:32 PM 11/03/2017
95/1 3/30015

SALE

M/C 3145736
Card #XXXXXXXXXXXX9198
Magnetic card present: STEACH JOHN
Card Entry Method: S

Approval: 099560

Amount: \$32.52

+ Tip: 5.00

= Total: 37.52

I agree to pay the above
total amount according to the
card issuer agreement.

X

Thank You!!!

>> Customer Copy <<

Wisdom Sharing Conference
November 2, through November 5, 2017
Colorado

Meals: Elizabeth Schalk, Todd Yuzuriha, and John Steach – Dinner 11/4/2017

9700.11.8020.000.0000.0000 + 62.20

9700.12.8020.002.0000.0000 \$ 31.10

Customer Copy
Terra Bistro
352 E. Meadow Dr.
Vail, CO 81657
(970) 476-6836

Terra Bistro
352 E Meadow Dr.
Vail, CO 81657
(970) 476-6836

Date 11/04/17 Time 07:43pm
Tbl 31 Check #:102069
Emp Name:Reilly

Check Number 102069
Server Name Reilly
Card Number *****9198
Cardholder STEACH,JOHN
Date 11/04/17 Time 07:45pm

Reference Number 038841

Amount \$81.30

Tip: 12.00

Total: 93.30

todd
Elizabeth
John

[Seat 1]
1 Lamb \$25.00
[Seat 2]
1 Duck Ravioli \$25.00
[Seat 3]
1 Pappardau Service \$0.00
1 Beef Filet \$25.00

Subtotal: \$75.00
Tax: \$6.30
Sbtl w/Tax: \$81.30
Amt Due: \$81.30

Thank you for joining us this evening.

9700.11.8000.000.0000.0000 \$122.26
 9700.12.8000.002.0000.0000 \$122.26



Rental Agreement Summary
 RA#: 540380639
 Renter: JOHN STEACH
 Non-Loyalty

Dates & Times	Location
Thursday, November 2, 2017 5:24 PM	DENVER INTL ARPT 24530 E 78TH AVE DENVER, CO 80249 (303) 342-7350
Sunday, November 5, 2017 9:30 AM	DENVER INTL ARPT 24530 E 78TH AVE DENVER, CO 80249 (303) 342-7350

Vehicle
 Make/Model: NISSAN / 4DR SEDAN
 Color: SILVER
 Mileage: 24684
 Fuel: Full
 License#: 7VGS942
 Vehicle#: HC404026
Vehicle Condition:
 Key
 Other: with r2d2 11.2
 Passenger Fender
 Scratch: 6 in near headlight

Charges	Price/Unit	Renter
TIME & DISTANCE	\$48.50/D*3	\$145.50
TIME & DISTANCE	\$9.70/H	\$0.00
EXTRA - TIME & DISTANCE	\$68.50/D	\$0.00
EXTRA - TIME & DISTANCE	\$13.70/H	\$0.00
NO CHARGE DISTANCE	\$0.00/M	\$0.00
FUEL SERVICE OPTION	\$42.75/R*1	\$42.75
CUSTOMER FACILITY CHARGE 2.15/DAY	\$2.15/D*3	\$6.45
CONCESSION RECOVERY FEE 11.11 PCT (11.11%)	11.11%	\$20.91
CO ROAD SAFETY PROGRAM FEE 2/DAY	\$2.00/D*3	\$6.00
OWNERSHIP TAX (2%)	2%	\$3.46
SALES TAX (11.25%)	11.25%	\$19.45
Total Estimated Charge:		\$244.52

Deposits:
 MASTERCARD *****9198 \$293.42

Acknowledgement of Charges
 I acknowledge that I have reviewed and agree to all charges and fees listed on Summary of Charges

Electronically signed

Additional Drivers

No Additional Drivers are authorized to drive the vehicle with the exception of the drivers listed below.
 (Additional driver names listed here if applicable)

Optional Protections

COLLISION DAMAGE WAIVER FULL	declined	Thursday, November 2, 2017
PERSONAL ACCIDENT INS/EFFECTS CVG	declined	Thursday, November 2, 2017
ROADSIDE ASSISTANCE PROTECTION	declined	Thursday, November 2, 2017
SUPPLEMENTAL LIABILITY PROTECTION	declined	Thursday, November 2, 2017

Owner: ENTERPRISE LEASING COMPANY OF DENVER, LLC

Please keep this Rental Agreement Summary with you in the vehicle during the rental.

Local Addenda

NOTICE: THIS CONTRACT OFFERS, FOR AN ADDITIONAL CHARGE, A COLLISION DAMAGE WAIVER TO COVER YOUR RESPONSIBILITY FOR DAMAGE TO THE VEHICLE. YOU ARE ADVISED NOT TO SIGN THIS WAIVER IF YOU HAVE RENTAL VEHICLE COLLISION COVERAGE PROVIDED BY CERTAIN GOLD OR PLATINUM CREDIT CARDS OR COLLISION INSURANCE ON YOUR OWN VEHICLE. BEFORE DECIDING WHETHER TO PURCHASE THE COLLISION DAMAGE WAIVER, YOU MAY WISH TO DETERMINE WHETHER YOUR OWN VEHICLE INSURANCE AFFORDS YOU COVERAGE FOR DAMAGE TO THE RENTAL VEHICLE AND THE AMOUNT OF THE DEDUCTIBLE UNDER YOUR OWN INSURANCE COVERAGE. THE PURCHASE OF THIS COLLISION DAMAGE WAIVER IS NOT MANDATORY AND MAY BE WAIVED.

ACKNOWLEDGEMENT OF LOCAL ADDENDUM

Electronically signed

TERMS AND CONDITIONS

[Click to view Terms and Conditions](#)

FORM# 12COAIR-JK_UC18

ACKNOWLEDGEMENT OF THE ENTIRE AGREEMENT

Wisdom Sharing Conference
November 2, through November 5, 2017
Colorado

Meals: Elizabeth Schalk, Todd Yuzuriha, and John Steach – Dinner 11/2/2017

9700.11.8020.000.0000.0000 *62.20

9700.12.8020.002.0000.0000 631.10

Todd
John
Elizabeth

122 East Meadow Drive
Vail, CO 81657
1 (970) 476-4403

122 East Meadow Drive
Vail, CO 81657
1 (970) 476-4403

Server: David 11/02/2017
Table 44/1 9:12 PM
Guests: 3 20013

Server: David DOB: 11/02/2017
09:13 PM 11/02/2017
Table 44/1 2/20013

Sea Food Fideua 25.00
\$25 Entrees
Lamb Naverin 25.00
\$25 Entrees
Salmon 25.00
\$25 Entrees

SALE

MC 2097165
Card #XXXXXXXXXXXX9198
Magnetic card present: STEACH JOHN
Card Entry Method: S

Complete Subtotal 75.00

Approval: 044408

Subtotal 75.00
Tax 6.30

Amount: \$81.30

Total 81.30

+ Tip: 12.00

Balance Due 81.30

= Total: 93.30

REVIEWS us at OpenTable/Yelp
SUGGEST us via Trip Advisor
& THANKS for your patronage!

I agree to pay the above
total amount according to the
card issuer agreement.

X _____

Customer Copy

Wisdom Sharing Conference
November 2, through November 5, 2017
Colorado

Meals: Elizabeth Schalk, Todd Yuzuriha, and John Steach – Bfast 11/5/2017

9700.11.8020.000.0000.0000 \$40.43

9700.12.8020.002.0000.0000 \$20.22

ELWAY'S

COLORADO STEAKHOUSE
COCKTAILS AND COMEBACKS

Elway's DIA
8500 Pena Blvd Con B
Denver, CO 80249

Server: Jamie 11/05/2017
Table 20/1 9:46 AM
Guests: 3 70050

Coffee 3.25
Omelet Mile High (2 @14.75) 29.50
SW Skillet 16.00

Subtotal 48.75
Tax 3.90

Total 52.65

Balance Due 52 .5

Thank You!!!
Comments or concerns?
info@elwaysdia.com
303-342-7777

Elway's DIA
8500 Pena Blvd Con B
Denver, CO 80249

Server: Jamie DOB: 11/05/2017
09:52 AM 11/05/2017
Table 20/1 7/70050

SALE

M/C 7340074
Card #XXXXXXXXXXXX9198
Magnetic card present: STEACH JOHN
Card Entry Method: S

Approval: 086692

Amount: \$52.65

+ Tip: 8.00

= Total: 60.65

I agree to pay the above
total amount according to the
card issuer agreement.

X _____

Thank You!!!
Comments or concerns?
info@elwaysdia.com
303-342-7777

Todd, John &
Elizabeth



Sonnentalp
Hotel

Page# 1
JB

B1349

37R9ZG

ROOM NO.

FOLIO NO. 11/02/17

Steach, Mr. John

11/05/17

Arrive:

145.00

Depart:

Rate:

Adults Children Others

Package:

2

No. In Party:

\$543.51

Deposit rec'd:

US

DATE	CODE	DESCRIPTION	CHARGES	PAYMENTS
07/10/17	PD-MV	1 XXXX9198 ****	RM	181.17
11/02/17	ROOM	1 NIGHTLY ROOM CHARGE	--	
11/02/17	RESORT	1 Resort Fee	145.00	
11/02/17	TAX	1 SALES TAX	20.00	
11/02/17	TAX	1 SALES TAX	14.21	
11/02/17	TAX	1 SALES TAX	1.96	
11/03/17	ROOM	1 NIGHTLY ROOM CHARGE	--	
11/03/17	RESORT	1 Resort Fee	145.00	
11/03/17	TAX	1 SALES TAX	20.00	
11/03/17	TAX	1 SALES TAX	14.21	
11/03/17	TAX	1 SALES TAX	1.96	
11/04/17	ROOM	1 NIGHTLY ROOM CHARGE	--	
11/04/17	RESORT	1 Resort Fee	145.00	
11/04/17	TAX	1 SALES TAX	20.00	
11/04/17	TAX	1 SALES TAX	14.21	
11/04/17	TAX	1 SALES TAX	1.96	
11/05/17	PD-MV	1 XXXX9198 ****	JB	362.34

Subtotals

=====
\$ 543.51 543.51
=====

PAID IN FULL --- THANK YOU!

9700.12.8000.002.0000.0000

Terms 1 1/2% per month (18% per annum) service charge on all charges after 30 days.

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges.

GUEST
SIGNATURE _____



Sonnentalp
Hotel

Page# 1
JB

B1327

ROOM NO.

Yuzuriha, Mr. Todd

.

US

37R9ZI

FOLIO NO. 11/02/17

11/05/17

Arrive:

145.00

Depart:

Rate:

Adults Children Others

Package:

2

No. In Party:

\$181.17

Deposit rec'd:

DATE	CODE	DESCRIPTION	CHARGES	PAYMENTS
07/10/17	PD-MV	1 XXXX9198 ****	RM	181.17
11/02/17	ROOM	1 NIGHTLY ROOM CHARGE	--	145.00
11/02/17	RESORT	1 Resort Fee	--	20.00
11/02/17	TAX	1 SALES TAX	--	14.21
11/02/17	TAX	1 SALES TAX	--	1.96
11/03/17	ROOM	1 NIGHTLY ROOM CHARGE	--	145.00
11/03/17	RESORT	1 Resort Fee	--	20.00
11/03/17	TAX	1 SALES TAX	--	14.21
11/03/17	TAX	1 SALES TAX	--	1.96
11/04/17	ROOM	1 NIGHTLY ROOM CHARGE	--	145.00
11/04/17	RESORT	1 Resort Fee	--	20.00
11/04/17	TAX	1 SALES TAX	--	14.21
11/04/17	TAX	1 SALES TAX	--	1.96

Subtotals	\$	543.51	181.17
-----------	----	--------	--------

BALANCE DUE	\$	362.34
-------------	----	--------

9700.11.8000.000.0000.0000

Terms 1 1/2% per month (18% per annum) service charge on all charges after 30 days.

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges.

GUEST
SIGNATURE _____



Sonnentalp
Hotel

Page# 1
JB

B1423

RO(Schalk, Elizabeth

37R9ZH

FOLIO NO. 11/02/17

11/05/17

Arrive: 145.00

Depart: Adults Children Others

Rate: 2

Package: \$543.51

No. In Party:

Deposit rec'd:

US

DATE	CODE	DESCRIPTION	CHARGES	PAYMENTS
07/10/17	PD-MV	1 XXXX9198 ****	RM	181.17
11/02/17	ROOM	1 NIGHTLY ROOM CHARGE	-- 145.00	
11/02/17	RESORT	1 Resort Fee	-- 20.00	
11/02/17	TAX	1 SALES TAX	-- 14.21	
11/02/17	TAX	1 SALES TAX	-- 1.96	
11/03/17	ROOM	1 NIGHTLY ROOM CHARGE	-- 145.00	
11/03/17	RESORT	1 Resort Fee	-- 20.00	
11/03/17	TAX	1 SALES TAX	-- 14.21	
11/03/17	TAX	1 SALES TAX	-- 1.96	
11/04/17	ROOM	1 NIGHTLY ROOM CHARGE	-- 145.00	
11/04/17	RESORT	1 Resort Fee	-- 20.00	
11/04/17	TAX	1 SALES TAX	-- 14.21	
11/04/17	TAX	1 SALES TAX	-- 1.96	
11/05/17	PD-MV	1 XXXX9198 ****	JB	362.34

Subtotals	\$ 543.51	543.51
-----------	-----------	--------

PAID IN FULL --- THANK YOU!

9700.11.8000.000.0000.0000

Terms 1 1/2% per month (18% per annum) service charge on all charges after 30 days.

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges.

GUEST
SIGNATURE _____



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	1021810003
VENDOR KEY :	ASPEN GR000
PAGE NUMBER:	1
P.O. DATE :	08/06/2018
SHIP DATE :	08/03/2018
FISCAL YEAR:	2018-2019
ENTERED BY :	SCHALELI000

PRINTED 08/06/2018

COMPANY:

ASPEN GROUP INTERNAT'L LLC
PO BOX 850
LAFAYETTE, CO 80026-0850

Phone: (303) 250-9000
Fax: (208) 247-6084

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
*	1 TOTAL	REGISTRATION FOR SUPERINTENDENT JOHN STEACH TO ATTEND "WISDOM SHARING 2018" OCTOBER 11-13, 2018, IN PALM SPRINGS CALIFORNIA. CONFERENCE HOST: ASPEN GROUP - COHERENT GOVERNANCE	700.00000	700.00

**ATTACHMENT. PLEASE MAIL FORM WITH PURCHASE ORDER. PAYMENT IS DUE PRIOR TO THE CONFERENCE

PURCHASE ORDER ENTERED BY ELIZABETH SCHALK. IF ANY QUESTIONS, PLEASE CONTACT ELIZABETH SCHALK, SUPERINTENDENT'S OFFICE AT 360-604-4005.

* = Tax not Computed on Item	
PO Subtotal	700.00
Other Charges	0.00
Tax	0.00
TOTAL	700.00

USE P.O. NUMBER ON ALL CORRESPONDENCE

P.O.: 1021810003 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : ASPEN GR000
ACCOUNT	AMOUNT
10 E 530 9700 12 7260 002 0000 0000 0	700.00

T A X E X E M P T I O N S

Please charge sales tax on all purchases as Washington State Public Schools are obligated to pay.

PURCHASE APPROVED BY:

Chief Operating Officer



PURCHASE ORDER

Evergreen School District No. 114

PO Box 8910 ~ Vancouver, WA 98668-8910

Purchasing Dept (360) 604-4084 • Fax (360) 604-4101

BILL TO: Accounting Department

P.O. NUMBER:	1001810001
VENDOR KEY :	ASPEN GR000
PAGE NUMBER:	1
P.O. DATE :	08/06/2018
SHIP DATE :	08/03/2018
FISCAL YEAR:	2018-2019
ENTERED BY :	SCHALELI000

PRINTED 08/06/2018

COMPANY:

ASPEN GROUP INTERNAT'L LLC
PO BOX 850
LAFAYETTE, CO 80026-0850

Phone: (303) 250-9000
Fax: (208) 247-6084

DELIVER TO:

EVERGREEN SCH DIST/CNTRL REC
2205 NE 138TH AVE
VANCOUVER, WA 98684

ATTN: ELIZABETH SCHALK

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
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*	6 EACH	REGISTRATION FOR BOARD OF DIRECTORS: TODD YUZURIHA, ROB PERKINS, VICTORIA BRADFORD, GINNY GRONWOLDT, JULIE BOCANEGRA, AND ADMINISTRATIVE ASSISTANT, ELIZABETH SCHALK TO ATTEND "WISDOM SHARING 2018" OCTOBER 11-13, 2018 IN PALM SPRINGS, CALIFORNIA: CONFERENCE HOST: ASPEN GROUP - COHERENT GOVERNANCE	700.00000	4200.00
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MAIL ATTACHED REGISTRATIONS WITH PURCHASE ORDER PAYMENT IS REQUIRED PRIOR TO CONFERENCE

PURCHASE ORDER ENTERED BY ELIZABETH SCHALK. IF ANY QUESTIONS, PLEASE CONTACT ELIZABETH SCHALK, SUPERINTENDENT'S OFFICE AT 360-604-4005.

* = Tax not Computed on Item	
PO Subtotal	4,200.00
Other Charges	0.00
Tax	0.00
TOTAL	4,200.00

USE P.O. NUMBER ON ALL CORRESPONDENCE

P.O.: 1001810001 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : ASPEN GR000
ACCOUNT	AMOUNT
10 E 530 9700 11 7260 000 0000 0000 0	4,200.00

(CONTINUED ON NEXT PAGE)

Confirmation Code:

[Redacted]



Travelers

Name: Elizabeth Schalk

E-Ticket: [Redacted]

MP#: Alaska [Redacted]

Seats: PDX-PSP 24A
PSP-PDX 26A

Name: John Steach

E-Ticket: [Redacted]

MP#: Not available

Seats: PDX-PSP 30A
PSP-PDX 26F

Name: Todd Yuzuriha

E-Ticket: [Redacted]

MP#: Not available

Seats: PDX-PSP 26C
PSP-PDX 27C

Name: Benjamin Perkins

E-Ticket: [Redacted]

MP#: Not available

Seats: PDX-PSP 24D
PSP-PDX 28C

Name: Victoria Bradford

E-Ticket: [Redacted]

MP#: Not available

Seats: PDX-PSP 26D
PSP-PDX 29C

Name: Julie Bocanegra

E-Ticket: [Redacted]

MP#: Not available

Seats: PDX-PSP 30B
PSP-PDX 29D

Name: Ginny Gronwoldt

E-Ticket: [Redacted]

MP#: Not available

Seats: PDX-PSP 31A
PSP-PDX 27F

Flight

Alaska Alaska 484

Main (Q) | Nonstop

Distance: 873 mi | Duration: 2h 19m

Alaska Alaska 451

Main (K) | Nonstop

Distance: 873 mi | Duration: 2h 21m

Departs

Portland, OR (PDX)

10:30 am Thu, Oct 11

Palm Springs (PSP)

1:45 pm Sat, Oct 13

Arrives

Palm Springs (PSP)

12:49 pm Thu, Oct 11

Portland, OR (PDX)

4:06 pm Sat, Oct 13

Flight Total for 7 passengers: \$2,521.40

The MasterCard ending with ***9198 has been charged a total of USD \$2,521.40.**

Total per passenger	\$360.20
Fare	\$308.65
Base fare	\$308.65
Taxes and fees	\$51.55
US flight segment tax	\$8.20
US psgr. facility charge	\$9.00
US Sept. 11 security fee	\$11.20
US transportation tax	\$23.15

Each ticket and any booking or change fees will be a separate charge on your credit card statement.

For additional assistance with your reservation, call us at 1-800-252-7522 for assistance.